TallyPrime

ACCOUNTING
USING
TALLY PRIME

INSTITUTE OF
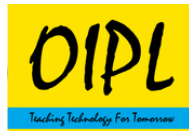Tally
LEARNING

POWER OF EMPLOYABILITY

OIPL
Teaching Technology For Tomorrow

Okeanos Infotech Pvt. Ltd., Gonda

Why Only OIPL ?

We are

Okeanos Infotech Pvt. Ltd.

The only
Authorized Tally partner
in city Gonda

Certified

1

OIPL

Teaching Technology For Tomorrow

What Courses you offer ?

We are
currently running
Three levels of
Tally Essential Course

Level 1

Level 2

Level 3

2

What will we learn in Tally Essential ?

Tally Essential
is designed for beginners
to understand
Basic & Intermediate Concepts

Each Level contains
Detiled Syllabus

3

Syllabus of Level 1

Starting and Basic Concepts

- Fundamentals of Accounting
- Introduction to TallyPrime
- Maintaining Chart of Accounts
- Recording & Maintaining accounting transactions
- Goods and Services Tax
- Banking
- Generating Financial Statements & MIS Reports
- Data Security
- Company Data Management

4

OIPL

Teaching Technology For Tomorrow

Syllabus of Level 2

Basic to Intermediate concepts

- Storage & Classification of Inventory
- Accounts Receivable & Payable Management
- Purchase & Sales Order Management
- Tracking Additional cost of purchase
- Goods and Services Tax
- Cost/Profit Centers Management
- Budgets and Scenarios
- Generating & Printing Reports

5

Syllabus of Level 3

Intermediate concepts

- Goods and Services Tax
- Tax Deducted At Source
- Management of Business Data
- Moving to the Next Financial Year

6

Who can Join the Course ?

Any person
interested to learn
financial accounting
can join.

: Prerequisites :
Interest to learn
Dedication &
Intermediate Qualified

7

Call : 7800-422-341

OIPL
Teaching Technology For Tomorrow

What will we get after enrollment?

Tally Company Provides
Registration Id & Password
Online Practice Tests
Online Job Portal
E-content for extra learning
Certificate

Center will provide
Required Books
A Bag
Daily 1 Hour theory class
1 Hour Practical class

8

Call : 7800-422-341